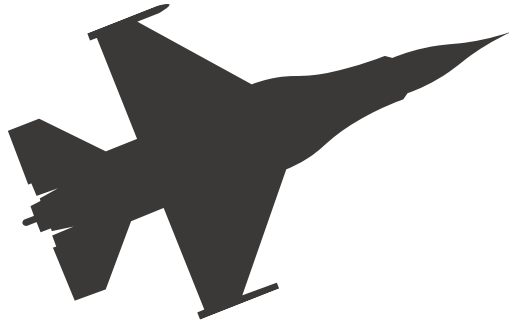


SMALL BUSINESS PLANNER SET





JET WEALTH ARE HERE TO HELP YOUR BUSINESS:

- ✓ BESPOKE EXPERIENCE
- ✓ SMALL BUSINESS OURSELVES
 - ✓ BUSINESS LOANS
 - ✓ EQUIPMENT LOANS
 - ✓ ASSET LOANS
 - ✓ COMPANY CAR LOANS
 - ✓ PERSONAL LOANS

REACH OUT TO US FOR RELIABLE &
SUPPORTIVE ASSISTANCE EVERY TIME.



Daily Planner

S - M - T - W - T - F - S

[illegible]

PRIORITIES

GOALS

NOTES	
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Weekly Planner

WEEK : 1

WEEKLY GOALS

NO.	TO DO LIST

ACHIEVEMENT

NOTES



Monthly Planner

MONTH : JUNE

MONTHLY GOALS	
1.	2.
3.	4.
5.	6.

NO.	TO DO LIST

IMPORTANT NOTES



Shipping Tracker

DATE : 28/6/2022

CUSTOMER NAME		TRACKING NUMBER	
ORDER NO.		FEE	
ADDRESS		Shipping Method	
PHONE		Shipped	

CUSTOMER NAME		TRACKING NUMBER	
ORDER NO.		FEE	
ADDRESS		Shipping Method	
PHONE		Shipped	

CUSTOMER NAME		TRACKING NUMBER	
ORDER NO.		FEE	
ADDRESS		Shipping Method	
PHONE		Shipped	



Shipping Tracker

DATE : 28/6/2022

CUSTOMER NAME		TRACKING NUMBER	
ORDER NO.		FEE	
ADDRESS		Shipping Method	
PHONE		Shipped	

CUSTOMER NAME		TRACKING NUMBER	
ORDER NO.		FEE	
ADDRESS		Shipping Method	
PHONE		Shipped	

CUSTOMER NAME		TRACKING NUMBER	
ORDER NO.		FEE	
ADDRESS		Shipping Method	
PHONE		Shipped	



Return Tracker

DATE : 28/6/2022

ORDER NUMBER	
TRACKING NUMBER	
CUSTOMER NAME	

RECEIVED	
----------	--

REFUNDED	
----------	--

REASON	
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ORDER NUMBER	
TRACKING NUMBER	
CUSTOMER NAME	

RECEIVED	
----------	--

REFUNDED	
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REASON	
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Return Tracker

DATE : 28/6/2022

ORDER NUMBER			
TRACKING NUMBER			
CUSTOMER NAME			
RECEIVED		REFUNDED	

REASON			
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ORDER NUMBER			
TRACKING NUMBER			
CUSTOMER NAME			
RECEIVED		REFUNDED	

REASON			
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Order Form

DATE : 28/6/2022

CUSTOMER NAME	
EMAIL	
PHONE	

ADDRESS

NO.	DESCRIPTION	QTY	PRICE	DISC	TOTAL

PAYMENT METHOD:

ACCOUNT NO.:

SHIPPING METHOD:

TRACKING NO.

SHIPPED

☐

SUBTOTAL:

TAX:

SHIPPING FEE:

DISCOUNT:

TOTAL:



Order Tracker

MONTH: JUN

NO.	DESCRIPTION	QTY	CUSTOMER	TRACKING NO	SHIPIING DATE

NOTE

Ads Tracker

MONTH: JUN

NO.	START DATE	END DATE	PLATFORM	COST	REVENUE

NOTE



N O.	ITEM	PRICE	QTY	PROFIT

NOTE



Goal Action Planner

Goal _____

Start date :

Due date :

ACTIONS

Obstacles

Important Notes



To do list

Important Notes

Important Notes

Business Budget

MONTH: JUN

Monthly Income	
Planned Spending	

Actual Spending	
Under/Over	

WEEK 1

Expenses	
Planned	
Actual	

WEEK 1

Expenses	
Planned	
Actual	

WEEK 1

Expenses	
Planned	
Actual	

WEEK 1

Expenses	
Planned	
Actual	

TOTAL

Important Notes



Supplier Contact List

Name		Minimum Order
Phone		
Address		Review
Website		★ ★ ★ ★ ★

Name		Minimum Order
Phone		
Address		Review
Website		★ ★ ★ ★ ★

Name		Minimum Order
Phone		
Address		Review
Website		★ ★ ★ ★ ★

Name		Minimum Order
Phone		
Address		Review
Website		★ ★ ★ ★ ★



Supplier Contact List

Name		Minimum Order
Phone		
Address		Review
Website		★ ★ ★ ★ ★
Name		Minimum Order
Phone		
Address		Review
Website		★ ★ ★ ★ ★
Name		Minimum Order
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Address		Review
Website		★ ★ ★ ★ ★
Name		Minimum Order
Phone		
Address		Review
Website		★ ★ ★ ★ ★



Contact List

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